



JAN20
RTOID#: 20855

BSB42015 CERTIFICATE IV IN **LEADERSHIP AND MANAGEMENT**



This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.

DELIVERY

Online through our custom learning management system. Students will be actively supported and mentored through your studies and can access our training hub for further support.

DURATION

Flexible study options with enrolments being valid for up to 12 months.

EMPLOYMENT

Career Pathways within this industry include:

- Leading Hand
- Sales Team Coordinator
- Team Leader
- Shift Manager
- Site Manager

UNITS OF COMPETENCY

Our program is structured with the following units of competency:

SEMESTER ONE

BSBMGT402 Implement Operational Plan

BSBMGT401 Show leadership in the workplace

BSBSUS401 Implement and monitor environmentally sustainable work practices

BSBINN301 Promote innovation in a team environment

BSBMGT403 Implement continuous improvement

BSBRISK401 Identify risk and apply risk management processes

SEMESTER TWO

BSBLDR401 Communicate effectively as a workplace leader

BSBLDR402 Lead effective workplace relationships

BSBLDR403 Lead team effectiveness

BSBWOR404 Develop work priorities

BSBADM409 Coordinate business resources

BSBCUS402 Address customer needs

ENTRY REQUIREMENTS

It is a government requirement that all students completing this course have a unique student identifier (USI). To commence this course students should register for a USI via www.usi.gov.au

Students will also require:

- Access to a computer, tablet or smartphone
- Email
- Access to reliable internet connection
- Basic digital literacy skills
- Meet language, literacy and numeracy requirements
- PDF reader (for example Adobe Acrobat)
- Motivation and capability to study course material and complete assessment activities

PROGRAM COST

\$798 (GST free)

GETTING STARTED

Give us a call on 1300 471 660, email us on admin@keyinstitute.com.au or visit our website keyinstitute.com.au today.