KEY
INSTITUTE

TLI31616 CERTIFICATE III
WAREHOUSING OPERATIONS

NATIONALLY RECOGNISED TRAINING

This course offers an insight to the importance of accurate inventory and logistical data throughout all stages of the supply chain as well as the vital role of preparation and distribution of goods. Focusing on small or large enterprise, students receive a thorough insight into how an efficient warehouse can help an organisation to maintain product schedules and avoid supply issues. If you're looking to formalise your training or join the transport and logistics industry, this is the qualification for you!

DELIVERY

Online through our custom learning management system. Students will be actively supported and mentored through your studies and can access our training hub for further support.

DURATION

Flexible study options with enrolments being valid for up to 12 months.

Work placement of **120 hours** compliments this qualification.

EMPLOYMENT

Career Pathways within this industry include:
- Cold Store Operator
- Postal Officer
- Warehouse Operator

UNITS OF COMPETENCY

Our program is structured with the following units of competency:

SEMESTER ONE

BSBCUS301 Deliver and monitor a service to customers

BSBWOR301 Organise personal work priorities and development

TLIF0001 Apply chain of responsibility legislation, regulations and workplace procedures

TLIF1001 Follow work health and safety procedures

TLIL1001 Complete workplace orientation/induction procedures

TLIA3015 Complete receival/despatch documentation

TLIA2012 Pick and process orders

TLIA2013 Receive goods

TLIA3004 Process receipt and delivery of containers and cargo

TLIE3004 Prepare workplace documents

SEMESTER TWO

TLIE3012 Consolidate manifest documentation

TLIA2022 Participate in stocktakes

TLIA3018 Organise despatch operations

TLIA3019 Organise receival operations

TLIE3002 Estimate/calculate mass, area and quantify dimensions

TLIU2012 Participate in environmentally sustainable work practices

TLIU3011 Implement and monitor environmentally sustainable work practices

TLIJ3002 Apply quality systems

TLIG3002 Lead a work team or group

ENTRY REQUIREMENTS

It is a government requirement that all students completing this course have a unique student identifier (USI). To commence this course students should register for a USI via www.usi.gov.au

Students will also require:

- Access to a computer, tablet or smartphone
- Email
- Access to reliable internet connection
- Basic digital literacy skills
- Meet language, literacy and numeracy requirements

- PDF reader (for example Adobe Acrobat)
- Motivation and capability to study course material and complete assessment activities

PROGRAM COST

$798 (GST free)

GETTING STARTED

Give us a call on 1300 471 660, email us on admin@keyinstitute.com.au or visit our website keyinstitute.com.au today.